



BIRTHDAY PARTY RESERVATION FORM

Thank you for allowing us the opportunity to host your child's birthday party at Harpeth Gymnastics! This is a special occasion, and our goal is to make this a fun and memorable experience for you, your child, and guests.

PARTY INFO & POLICIES *All parties include a T-Shirt & medal for the birthday child and party invitations!* Parties last for 1.5 hours. One full hour of gymnastics instruction, fun, games, and relays is directed by our FANTASTIC coaches! The remaining 30 minutes is set-aside for you to serve refreshments and open presents in our party room. **Your time block allows for 10 minutes of set up before the party.** A refrigerator is available on the day of the party for any chilled refreshments. At the end of your party, our staff will take care of the cleanup. **Food/drink is not allowed in the gym!** If there is another party in the party room when you arrive, please wait in the lobby area while the outgoing party finishes. The coach will greet your group and take them into the gym at the scheduled time.

PARTY ROOM DECORATIONS Please do NOT use tape or staples on the walls. Balloons may be tied to chairs, doors, or taped to the tables. These guidelines help us keep our party room and gym area nice for everyone.

PARTICIPATION AND WAIVERS All participating guests must have a signed waiver to enter the gym. This policy includes the birthday child, siblings, and adult family who may be allowed in the gym to take photos. Adult participants of children attending Mommy & Me parties must also complete a waiver prior to entering the gym. **Anyone who does not have a signed waiver will not be allowed into the gym area. Only parents and grandparents of the birthday child are allowed in the gym area upon completion of a signed waiver. Adults are not allowed on equipment or to spot/coach children in any way. Please leave the coaching to our trained staff.** Parents and siblings of party guests must remain in the lobby, or they may choose to drop an attending child off and return at pickup time.

PARTY FEES & GUEST TOTALS PLEASE NOTE - PAYMENT IN FULL IS DUE WITH YOUR RESERVATION- THANK YOU!

MEMBER HOSTS
\$240/party

NONMEMBER HOSTS
\$285/party

ADDITIONAL GUESTS
\$7/additional guest

MAXIMUM GUESTS
Mommy & Me: 11 | Preschool+: 22

PARTY TYPE/AGE GROUPS CHOOSE THE BEST AGE GROUP FOR YOUR CHILD'S PARTY.

MOMMY & ME (18-36m)
Parent participation required
Party fee includes 8 children + 1 adult helper per child*
* \$7/each additional guest -
Max 11 toddlers w/adult helpers

PRESCHOOL (3-5y)
ALL Guests MUST be age 3+
Party fee includes 10 guests*
* \$7/each additional guest -
Max 22 children

SCHOOL AGE (5+y)
ALL guests must be age 5+
Party fee includes 15 guests*
* \$7/each additional guest -
Max 22 children

RESERVATION BLOCKS
Parties may be reserved for Saturdays at the times below.
1:15-2:45PM
3:15-4:45PM
5:15-6:45PM

RESERVATION INFO

DATE OF PARTY: _____	TIME BLOCK: _____	PARTY AGE GROUP: _____
CHILD'S NAME: _____	BIRTHDATE: _____	AGE _____ <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
PARENT/GUARDIAN NAME(S): _____		
ADDRESS: _____	CITY & STATE: _____	ZIP CODE: _____
EMAIL: _____	PHONE 1: _____	PHONE 2: _____
GYMNASTICS PARTY FAVORS ARE AVAILABLE. PLEASE PRE-ORDER BELOW WITH YOUR PARTY RESERVATION.		
PRE-ORDER PARTY FAVORS? <input type="checkbox"/> YES <input type="checkbox"/> NO	HELIUM BALLOONS (\$1/each) TOTAL # _____	MEDALS - (\$3/each) TOTAL # _____

I have read and agree to follow the above rules and policies.

PARENT/GUARDIAN SIGNATURE

DATE

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FOR OFFICE USE ONLY PARTY DATE _____ TIME _____ # OF CHILDREN INVITED _____ # OF COACHES _____ INVITATIONS PROVIDED _____
SCHEDULED BY _____ DATE _____ DEPOSIT PAID Y N by CASH CHECK CC BAL DUE _____